

### A. About Pratham:

Pratham was founded in 1995, to provide preschool education to children in the slums of Mumbai. Over the last 30 years, Pratham has grown to be one of India's largest NGOs working to provide quality education to underprivileged youth and children in over 25 states and union territories across the country, with a range of interventions.

Pratham is a widely recognized organization, having received notable awards such as the Lui Che Woo Prize, the WISE Prize for Innovation, Skoll Award for Social Entrepreneurship, the Henry R Kravis Prize in Leadership and the CNN-IBN Indian of the Year for Public Service. For more details, refer to [www.pratham.org](http://www.pratham.org).

### B. About Program:

Established in 2008, ASER is the measurement and assessment unit of Pratham Education Foundation. ASER generates evidence for action and focuses on outcomes and processes in education and other social sectors. It builds the capacity of individuals and institutions to measure at scale, understand, communicate and act upon the findings of assessments and research, with the objective of improving the quality of social sector programs. It aims to create a culture where rigorous measurement of outcomes is integral to action, thus bridging the gap between theory and practice, assumption and reality.

The Research Unit at ASER specializes in designing and implementing research that delve into various aspects of children's learning trajectories. These projects aim to explain and unpack participation and educational attainment at different stages of learning, from pre-school for young children to vocational training for older adolescents or youth. The unit undertakes both research and evaluation projects, using quantitative and qualitative methods to investigate outcomes and impact. For more details, refer to [www.asercentre.org/researches/](http://www.asercentre.org/researches/).

### C. Position Summary:

This role is for candidates who are interested in primary research. As a Research Associate, you will conduct literature review, support the development of research instruments, carry out data collection and assist in data analysis and report writing. The role may additionally involve delivering on project timelines and milestones, and coordinating closely with various units at ASER and Pratham. We are looking for candidates who are open and willing to learn, can take ownership and work under minimum supervision. A minimum 2-year commitment from the candidate is required.

### D. Key Responsibilities:

#### 1. Development of Research Instruments

- Participate in the design and piloting of research instruments like survey questionnaires, observation tools, etc. based on project goals and indicators
- Conduct literature review for ongoing research projects and education-related policy areas

#### 2. Development of Training Material

- Create process documents and training guides on data collection protocols and administration of research instruments
- Design and produce training materials in print and audio-visual formats
- Translate survey, assessment and training materials in Hindi and regional languages (if applicable)

### **3. Data Analysis, Interpretation and Report Writing**

- Participate in the management and analysis of data (both qualitative and quantitative)
- Explore different interpretations and visualizations of collected data
- Coordinate report writing and designing process, and review and edit reports as needed

### **4. Coordination & Administration**

- Coordinate with a larger team of researchers and field staff from ASER/Pratham
- Undertake logistical and administrative tasks for ongoing research projects
- Travel extensively in rural and urban locations for fieldwork for different research projects

### **6. Additional Tasks**

- Contribute to work undertaken by other Units as needed
- Produce/contribute to written content like articles, blogs, research papers, etc.

## **E. Required Qualifications and Skills:**

### **1. Education**

Minimum graduate, preferred degree in Economics, Sociology, Education, Public Policy, or other relevant social science disciplines.

### **2. Work experience**

- Candidates with 1-2 years of work experience is preferred
- If the candidate does not have prior work experience, experience of relevant assignments/projects at university or during internships will be considered

### **3. Communication**

- Proficient in written and spoken English and Hindi is mandatory; fluency in other regional languages will be an added advantage
- Experience with research writing and editing is an added advantage

### **4. Technical**

- Advanced proficiency in MS Office – Word, PowerPoint, Excel is required
- Knowledge of any quantitative data analysis software such as Stata or R is required

### **5. Organizational**

- Able to work under minimum supervision
- Able to work well in teams and in diverse, multicultural contexts
- Able to handle work pressure and deliver under tight schedules
- Can take initiative and think innovatively
- Comfortable and open to extensive field travel in rural settings with basic facilities, often at short notice

**6. Location:** New Delhi with frequent travel to rural locations across the country

**7. Duration:** Minimum 2 years' commitment

**8. Remuneration:** CTC 6 lakh-7.2 lakh per annum (based on education and work experience)

**9. Reporting:** The selected candidate will report to the Senior Research Associate, Research Unit.

#### **F. Application Procedure**

To apply, fill out the Google form link here <https://forms.gle/Ct4VZ3VzFXcSEWnB8> and upload the following documents:

- Latest CV (File name: Full name\_CV\_RA)
- Statement of Purpose (SOP) describing your motivation to apply and how you make a good fit for this role in up to 700 words. Please give specific examples that align with the job requirements and future goals (File name: Full name\_SOP\_RA)
- Writing sample demonstrating your ability to communicate complex ideas clearly and succinctly. The sample should be no longer than two pages (File name: Full name\_Sample\_RA)

*The use of AI is highly discouraged.*

*Incomplete applications will not be considered. Shortlisted candidates will be contacted for three subsequent rounds: telephonic/online interview, written assignments and a final interview.*

**Application Deadline:** May 20, 2026

*Note: Due to the high volume of applications we receive, we will not be able to provide individual responses to every applicant and will reach out only to shortlisted candidates. We appreciate your understanding and patience.*